

# **Addendum to Position Description**

## Volunteer Staff, Western Pennsylvania Area

Supervised by:Area Ministry DirectorSupervises:N/AAnticipated Start Date: July 1st, 2022Hours: Volunteer, 10 hours/weekLocation: Varies by campus

To advance the purpose of InterVarsity, this position will reach new campuses in Western Pennsylvania where there are currently no campus ministries present, moving towards the 2030 Calling to catalyze ministry that calls every corner of every campus to follow Jesus. Additionally, students from these campuses transfer to other campuses, increasing the likelihood of planting ministry on other campuses in the future.

### **MAJOR RESPONSIBILITIES**

#### In addition to what is already mentioned in the Position Description...

#### **Ministry Partnership Development:**

- Coordinate with church & ministry workers already on the ground who are preparing the way for InterVarsity, where applicable.
- Pursue ways to partner with local churches and with others invested on campus.

#### Administration & Supervision:

- Submit approved ministry expenses (up to \$5,000 per academic year) for reimbursement: travel, outreach event supplies, food, conference attendance & scholarships for students, etc.
- Meet with supervisor for a minimum of 90 minutes per month.
- Fulfill tasks decided upon in supervision meetings.
- Receive training as requested by the supervisor, up to 5 hours per month.
- Attend a minimum of 25% of Area Team Meetings (once a month, around 6 hours a month), Regional Meetings (varies), and Conferences (varies).

#### **Campus Planting:**

- Build off the ministry that has begun already through ministry partners.
- Disciple students into leadership and into reaching their campus missionally.
- Equip and empower students to reach their campus using their giftings.
- Disciple students into whole-life stewardship and their God-given calling.
- Disciple students into following the Spirit regardless of where they are.

#### (If applicable) Commuter Ministry:

- Reach students in a transient community through creative outreach.
- Create multiple options for onboarding students into involvement given limited schedules and resources.
- Be willing to schedule more during the day instead of in the evenings.
- Be willing to travel to multiple campuses.
- Disciple transferring students to prepare for involvement at their future campuses and to connect to Christian community.

#### ADDITIONAL QUALIFICATIONS

- Planting experience ideal, but not required; if not, willingness to be trained in planting best practices is required.
- If serving on a commuter campus, ministry experience with commuters ideal, but not required; if not, willingness to be very flexible in timing and in establishing needed structures on campus is required.
- Sign & abide by Code of Conduct; will send to interested applicants.

