

Ministry Intern

Field Ministries

Position Description

Supervised by: Area Ministry Director, Ministry Team Leader or Campus Staff Minister

Supervises: None

Status: Full-Time or Part-Time/Exempt

Location: Varies

To advance the purpose of InterVarsity, this position is focused on learning and preparing for the full responsibilities of a Campus Minister. The intern will be assigned work based on skills determined by the application process. This is a one or two-year position in which the individual receives intensive training and exercises ministerial functions consistent with a campus minister. He/she is paid a monthly salary. A supervisory decision, with input from the Ministry Intern, is made at the end of the term of service as to whether the individual is suitable for continuing employment with InterVarsity.

MAJOR RESPONSIBILITIES

Personal:

- Be a maturing disciple of Jesus Christ: growing in love for God, God's Word, God's people of every ethnicity and culture, and God's purposes in the world.
- Practice daily spiritual disciplines
- Pursue spiritual relationships and involvement in a worshipping community
- Continue learning and growth in spiritual understanding, biblical knowledge, ministry experience and skills
- Experience and live out an ongoing call to ministry service with InterVarsity and its mission

Ministry Leadership:

- Participate and be fully engaged in the ministry team to cast spiritual vision and direction, to contribute to the accomplishment of the team's plans for spiritual growth and transformation, and to provide area leadership in specific areas
- Teach students to love, study and apply Scripture to their lives
- Learn about and to assist in leading in ministry to students and faculty on campus
- Promote and press forward the Mission on campus (To advance witnessing communities that are bolder, broader, and more ethnically diverse)
 - Seek opportunities to proclaim and demonstrate the Gospel of Jesus Christ
 - Learn to guide chapters (or assigned segments of a chapter) in the development of strategic thinking regarding witness to the university
 - Learn to model and assist students and faculty in growing in their love for God's people of every ethnicity and culture
- Help to develop student and/or faculty ministry leadership teams, based on developing skills
- Encourage a prayerful lifestyle in students and faculty, especially focusing on those who do not yet follow Jesus as Lord and Savior
- Engage positively with the supervision you receive from your staff ministry director

Pastoral Care and Support (assist as assigned and based on skill level)

- Provide pastoral care and support for student and/or leadership teams and individual students and faculty
- Provide training, resources and opportunities for students and faculty for their spiritual development
- Recruit students and/or faculty and providing specific leadership for conferences and projects

Administration

Perform the necessary administrative tasks required to fulfill the purpose of InterVarsity and to comply with InterVarsity's policies and procedures


- Comply with Risk Management policies
- Follow the budgeting and expense reporting guidelines
- Lead students in filing annual chapter affiliation, in coordination with assigned CSM
- Fulfill area and regional reporting requirements

- Fulfill national reporting requirements

Ministry Partner Development and Public Relations

- Serve as an ambassador of InterVarsity to individual ministry partners and churches, through prayer, discussion of ministry efforts, mission, and accomplishments.
- Carryout the tasks required for effective fund development and to develop strong public relations for the ministry of InterVarsity
- Maintain expenses within allocated budgets
- Secure personal financial, prayer support and maintain a ministry among partners who will fund InterVarsity
- Develop and implement an annual 30-day plan for raising their personal budget
- Communicate with ministry partners at least four times a year
- Cultivate and maintain supportive relationships with alumni

QUALIFICATIONS

- Annually affirm InterVarsity's Statement of Agreement (Doctrinal Basis and Purpose Statement). Abide by InterVarsity's Code of Conduct. Believe and behave consonantly with InterVarsity's Human Sexuality Theological Paper. Affirm and behave consonantly with InterVarsity's "Women in Ministry Statement of Affirmation" 
- Exploring calling to InterVarsity and its mission
- Currently enrolled student with prior leadership experience in an InterVarsity Chapter
- Currently enrolled student in 3rd or 4th year of undergraduate study with the approval of an Area Director
- Bachelor's degree not required, but recommended, for non-enrolled student assigned to four-year campuses; Associate's degree not required, but recommended, for non-enrolled student assigned to two-year campuses and community colleges
- Prior experience with InterVarsity or other campus ministry preferred (including as a student)
- Willing to receive training to become a Campus Staff Minister
- Ability to contribute to an open and supportive relationship with ministry team members
- Ministry skills: Prior experience teaching spiritual and biblical principles, planning ministry programs, and spiritually discipling others
- Excellent oral and written communication skills
- Demonstrated problem-solving skills

InterVarsity Christian Fellowship/USA

Frame of Reference

All staff members subscribe annually to the Purpose Statement of InterVarsity:

In response to God's love, grace and truth:
The purpose of InterVarsity Christian Fellowship/USA is
to establish and advance at colleges and universities
witnessing communities of students and faculty
who follow Jesus as Savior and Lord:
growing in love for God,
God's Word,
God's people of every ethnicity and culture
and God's purposes in the world.

This purpose is admittedly more limited than the Great Commission. As a mission extension of the local church, we have adopted boundaries on our activities based on our call to serve a defined group of God's people. Within the context of InterVarsity's purpose, all of the relationships and tasks that staff members engage in as part of their work for InterVarsity have both eternal and temporal components.

Values:

InterVarsity is committed to developing men and women from diverse cultures, backgrounds, and generations, whom God calls to work with us for both shorter and longer periods of service, as we pursue the call of God in the university world.

Maturing Disciple of Jesus Christ:

Every InterVarsity staff member is to be a maturing disciple of the Lord Jesus Christ, growing in obedience to the Scriptures. The marks of a long-term love relationship with Christ in the fullness of His Spirit are described in Galatians 5:22: "The fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self control." In the workplace, this fruit is revealed in healthy working relationships which encourage all staff to accomplish their work and enhance their focus on the spiritual aspects of their work.

Team Work:

Each individual staff person is a vital member of Christ's body. This means that we will work with one another in ways that honor and encourage all to grow in Christ while accomplishing His work. Our community requires that each individual serve as a team member in a collegial and open environment based on values, relationships, and vision as well as structure and position.

InterVarsity staff, both employees and volunteers, commit to serve God and all InterVarsity colleagues, students, and partners, with sensitivity to both the eternal and temporal dimensions of our work. "Whatever your task, work heartily, as serving the Lord." (Colossians 3:23a)