

Area Director

Collegiate Ministries
Position Description

Supervised by: Regional Director
Supervises: Local Staff Team, Team Leaders
National Salary Structure: Level 9

POSITION SUMMARY

To advance the purpose of InterVarsity, an Area Director has full responsibilities in leading and supervising an area team.

MAJOR RESPONSIBILITIES

Personal

- Be a maturing disciple of Jesus Christ: growing in love for God, God's Word, God's people of every ethnicity and culture, and God's purposes in the world.

Leadership

- Participate in the regional team to set vision and direction and to provide regional leadership in specific areas
- Lead the area team in:
 - Growing as a community and depending on God in prayer
 - Setting vision and direction for the area
 - Developing student training programs and opportunities
 - Strategically recruiting, hiring and placing campus staff
- Engage regularly in ministry to students

Supervision

- Provide for the pastoral care and personal development of staff
- Provide for the training and professional development of staff
- Oversee the campus work and fund development of staff
- Provide regular feedback and evaluation of staff including annual performance reviews

Administration

- Provide administrative services and financial management that enables staff to do their jobs
- Ensure adherence to regional and national policies, procedures, reporting requirements and financial guidelines

Fund Development and Public Relations

- Maintain sound financial status of the area through management of budgeting, fund development and expense control
- Secure personal financial and prayer support and strategic funds for the area as needed
- Cultivate and maintain relationships with alumni
- Represent InterVarsity within the broader Christian community

QUALIFICATIONS

- Annually affirm InterVarsity's Statement of Faith
- Ongoing call to InterVarsity and its mission
- Bachelor's degree required
- Minimum three years Campus Staff ministry or equivalent work experience required
- Willing to receive ongoing training
- Ability to contribute to an open and supportive relationship with team members
- Ability to develop a team
- Strong interpersonal skills and demonstrated ability and commitment to work in a diverse team environment

- Effective oral and written communication skills
- Demonstrated problem-solving skills
- Ability to organize events and manage the details involved
- Ability to maintain accurate records and files
- Ability to take charge of teams and tasks; work independently without close supervision

Frame of Reference

InterVarsity Christian Fellowship/USA

All staff members subscribe annually to the Purpose Statement of InterVarsity:

In response to God's love, grace and truth:
The purpose of InterVarsity Christian Fellowship/USA is
to establish and advance at colleges and universities
witnessing communities of students and faculty
who follow Jesus as Savior and Lord:
growing in love for God,
God's Word,
God's people of every ethnicity and culture
and God's purposes in the world.

This purpose is admittedly more limited than the Great Commission. As a mission extension of the local church, we have adopted boundaries on our activities based on our call to serve a defined group of God's people. Within the context of InterVarsity's purpose, all of the relationships and tasks that staff members engage in as part of their work for InterVarsity have both eternal and temporal components.

Values:

InterVarsity is committed to developing men and women from diverse cultures, backgrounds, and generations, whom God calls to work with us for both shorter and longer periods of service, as we pursue the call of God in the university world.

Maturing Disciple of Jesus Christ:

Every InterVarsity staff member is to be a maturing disciple of the Lord Jesus Christ, growing in obedience to the Scriptures. The marks of a long-term love relationship with Christ in the fullness of His Spirit are described in Galatians 5:22: "The fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self control." In the workplace, this fruit is revealed in healthy working relationships which encourage all staff to accomplish their work and enhance their focus on the spiritual aspects of their work.

Team Work:

Each individual staff person is a vital member of Christ's body. This means that we will work with one another in ways that honor and encourage all to grow in Christ while accomplishing His work. Our community requires that each individual serve as a team member in a collegial and open environment based on values, relationships, and vision as well as structure and position.

InterVarsity staff, both employees and volunteers, commit to serve God and all InterVarsity colleagues, students, and partners, with sensitivity to both the eternal and temporal dimensions of our work. "Whatever your task, work heartily, as serving the Lord." (Colossians 3:23a)