

Assistant Learning Director

Learning and Talent
Position Description

INTERVARSITY

Supervised by: Learning Director
Status: Full-Time / Exempt
Location: National, Move to NSC not required

To advance the purpose of InterVarsity, this position will assist in the development and delivery of training to equip campus ministers for their mission. They will work in partnership with subject matter experts, local trainers and staff directors across the movement to help create and deploy training and foster a developmental learning environment for our campus ministers.

MAJOR RESPONSIBILITIES

Personal

- Be a maturing disciple of Jesus Christ: growing in love for God, God's Word, God's people of every ethnicity and culture, and God's purposes in the world
- Be a lifelong learner who prizes the discipleship of the mind and faithful praxis

Ministry

Assist in the equipping of Campus Ministers in InterVarsity to create a strong culture of learning development

- Assist in conducting pilots and evaluate for effectiveness and desired outcomes
- Offer national, regional or departmental consulting, training and resources

Provide leadership to critical projects to build departmental foundations, increase excellence and serve the field.

Assist the Director of Learning functioning as a key partner and strategist.

Embody the department's vision and goals:

- Continue to grow a culture of development and learning throughout the organization
- Apply Adult Learning theory and practices
- Work in partnership with leaders in topic areas (such as diversity, campus strategy, theological formation) from within LAT and from other departments to build robust training

Develop and maintain personal funding base:

- Establish and nurture ministry partner relationships through visits, phone calls and regular prayer and thank you letters
- Annually raise agreed upon budget

QUALIFICATIONS

- Annually affirm InterVarsity's Statement of Faith as a maturing disciple of Jesus
- Bachelor's degree required
- Minimum 3-year supervisory experience preferred
- Minimum 3-year experiences leading in regional, cluster or national training contexts
- Minimum 1-year experience in equipping trainers for training, in regional or national settings
- Strong interpersonal and leadership skills
- Excellent training design, planning and delivery skills
- Experience in project management
- Organizational skills, ability to prioritize and manage multiple priorities
- Capacity to work effectively in time critical environment
- Ability and commitment to work effectively in a diverse team environment
- Ability to travel as determined

Assistant Learning Director InterVarsity Christian Fellowship/USA

Frame of Reference

All staff members subscribe annually to the Purpose Statement of InterVarsity:

In response to God's love, grace and truth:
The purpose of InterVarsity Christian Fellowship/USA is
to establish and advance at colleges and universities
witnessing communities of students and faculty
who follow Jesus as Savior and Lord:
growing in love for God,
God's Word,
God's people of every ethnicity and culture
and God's purposes in the world.

This purpose is admittedly more limited than the Great Commission. As a mission extension of the local church, we have adopted boundaries on our activities based on our call to serve a defined group of God's people. Within the context of InterVarsity's purpose, all of the relationships and tasks that staff members engage in as part of their work for InterVarsity have both eternal and temporal components.

Values:

InterVarsity is committed to developing women and men from diverse cultures, backgrounds, and generations, whom God calls to work with us for both shorter and longer periods of service, as we pursue the call of God in the university world.

Maturing Disciple of Jesus Christ:

Every InterVarsity staff member is to be a maturing disciple of the Lord Jesus Christ, growing in obedience to the Scriptures. The marks of a long-term love relationship with Christ in the fullness of His Spirit are described in Galatians 5:22: "The fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self control." In the workplace, this fruit is revealed in healthy working relationships which encourage all staff to accomplish their work and enhance their focus on the spiritual aspects of their work.

Team Work:

Each individual staff person is a vital member of Christ's body. This means that we will work with one another in ways that honor and encourage all to grow in Christ while accomplishing His work. Our community requires that each individual serve as a team member in a collegial and open environment based on values, relationships, and vision as well as structure and position.

InterVarsity staff, both employees and volunteers, commit to serve God and all InterVarsity colleagues, students, and partners, with sensitivity to both the eternal and temporal dimensions of our work. "Whatever your task, work heartily, as serving the Lord." (Colossians 3:23a)