

Director of International Graduate Student & Faculty Ministry

Graduate & Faculty Ministries (GFM)

Position Description

Supervised by: Associate Director of GFM

Supervises: Matrix/secondary supervision of GFM-ISM staff

Status: Part-Time or Full-Time (15-30 hours per week) / Exempt

Location: National, non-NSC

To advance the purpose of InterVarsity and the Graduate Faculty Ministries, this position will provide leadership and facilitate the work among graduate international students and faculty.

MAJOR RESPONSIBILITIES

Personal:

Be a maturing disciple of Jesus Christ: growing in love for God, God's word, God's people of every ethnicity and culture, and God's purposes in the world.

Lead the national development of International Student Ministries (ISM) among graduate students and faculty:

- Set vision, direction, and goals for ISM in partnership with the GFM Leadership Team (GFMLT)
- Complete a thorough annual assessment of ISM growth and development for GFMLT and ISM Department
- Serve as a member of the GFM Focused Ministries Team
- Act as an ambassador and liaison between ISM Department and GFM and serve on the ISM national team
- Work in consultation with the ISM National Director in advancing international student work in GFM

Support the development of ISM work in the field:

- Increase ministry to internationals by working in partnership with Staff Directors to build and plant strong ISM-specific chapters on strategic campuses and to create a welcoming environment within non-ISM specific GFM chapters; partner with staff to identify best practices for both types of groups
- Provide training, coaching and modeling to equip GFM staff to serve internationals in ISM-specific communities and non-ISM chapters
- Support the work of GFM Regional Directors (RDs) and Area Directors (ADs) and National Ministry Coordinators to recruit, appoint, place and train staff who will work with international students and faculty (ISM National Director has secondary input for hiring)
- Assist RDs and ADs in setting and evaluating ministry goals for ISM work
- Enhance the proclamation and demonstration of the gospel among international students and faculty
- Encourage GFM staff to engage in strategic participation in other InterVarsity and national ISM events to enhance ministry growth and effectiveness

Perform the necessary administrative tasks required to fulfill the purpose of InterVarsity and comply with InterVarsity's policies and procedures:

- Provide administrative services and financial management that enable staff to fulfill their assignments
- Maintain strong partnerships with the National Service Center personnel
- Ensure adherence to national policies, procedures, reporting requirements, and financial guidelines

Maintain sound financial status of GFM International Student Ministry through management of budgeting, ministry partnership development, and expense control in accordance with current guidelines:

- Secure personal financial and prayer support
- Prepare budgets for International Student Ministry staff and programs
- Approve expense reports
- Raise strategic funds for ISM and GFM nationally in partnership with National Advancement Officers as needed

Establish and maintain public relations on behalf of ISM in GFM:

- Resource the National and GFM ISM Ministry web sites in areas related to graduate student and faculty ministry
- Cultivate a network of strategic relationships within the academy, churches, and other appropriate organizations to cultivate learning and advance ISM
- Accept appropriate speaking engagements, both internal and external

QUALIFICATIONS

- Annually affirm InterVarsity's Statement of Agreement
- Graduate degree strongly preferred; Bachelor's degree required
- Two or more years of experience with international student ministry required
- At least two years of experience with GFM strongly preferred
- Significant experience in serving and developing people in ministry
- Demonstrated commitment to international students and the university
- Ability to lead through influence and motivation
- Ability to help others establish campus vision and strategy
- Ability to build partnerships and work collaboratively with others inside and outside InterVarsity
- Vision for the development of ISM in GFM
- Theological acuity and spiritual maturity
- Excellent relational skills
- Understanding of the university and professional worlds and ability to enter their networks
- Good oral and written communication skills
- Ability to raise funds and manage finances for personal budget and national priorities
- Agreement with the mission of GFM

Director of International Graduate Student & Faculty Ministry InterVarsity Christian Fellowship

Frame of Reference

All staff members subscribe annually to the Purpose Statement of InterVarsity:

In response to God's love, grace and truth:
The purpose of InterVarsity Christian Fellowship/USA is
to establish and advance at colleges and universities
witnessing communities of students and faculty
who follow Jesus as Savior and Lord:
growing in love for God,
God's Word,
God's people of every ethnicity and culture
and God's purposes in the world.

This purpose is admittedly more limited than the Great Commission. As a mission extension of the local church, we have adopted boundaries on our activities based on our call to serve a defined group of God's people. Within the context of InterVarsity's purpose, all of the relationships and tasks that staff members engage in as part of their work for InterVarsity have both eternal and temporal components.

Values:

InterVarsity is committed to developing men and women from diverse cultures, backgrounds, and generations, whom God calls to work with us for both shorter and longer periods of service, as we pursue the call of God in the university world.

Maturing Disciple of Jesus Christ:

Every InterVarsity staff member is to be a maturing disciple of the Lord Jesus Christ, growing in obedience to the Scriptures. The marks of a long-term love relationship with Christ in the fullness of His Spirit are described in Galatians 5:22: "The fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self control." In the workplace, this fruit is revealed in healthy working relationships which encourage all staff to accomplish their work and enhance their focus on the spiritual aspects of their work.

Team Work:

Each individual staff person is a vital member of Christ's body. This means that we will work with one another in ways that honor and encourage all to grow in Christ while accomplishing His work. Our community requires that each individual serve as a team member in a collegial and open environment based on values, relationships, and vision as well as structure and position.

InterVarsity staff, both employees and volunteers, commit to serve God and all InterVarsity colleagues, students, and partners, with sensitivity to both the eternal and temporal dimensions of our work. "Whatever your task, work heartily, as serving the Lord." (Colossians 3:23a)

Four Commitments of InterVarsity's Graduate & Faculty Ministries

We believe that God has called and equipped Christian graduate students and faculty to be a redeeming influence among the people, ideas, and structures of the university and professions. In the power of the Spirit, we share the following four commitments:

Spiritual Formation

We cultivate intimacy with God and growth in Christ-like character through personal and corporate disciplines, including the rigorous study of Scripture and regular prayer that expresses our faith, love, and dependence on God.

Community

We gather as communities of graduate students and faculty to learn and worship, to challenge and care for each other, and to serve as a welcoming place for believers and seekers alike. We pursue ethnic reconciliation by practicing grace and truth and by promoting personal and systemic justice. We also encourage students and faculty to be active members in their local congregations.

Evangelism & Service

We demonstrate and proclaim the gospel within the university and professions with love and boldness, calling all to repentance, faith, and new life in Jesus Christ. We join with God's people to serve in our communities and to extend his Kingdom cross-culturally on campus and around the world.

Integration of Faith, Learning, & Practice

We engage in learning and biblical reflection in every area of life and seek a unity of knowledge and practice, because the God whom we worship is Creator of all. We labor to form leaders in every field who honor God's gifts and calling. We believe that the integrity of these pursuits will be a witness of his Kingdom to the academic and professional worlds.