

Team Leader

Collegiate Ministries
Position Description

Supervised by: Area Director
Leads: Local Staff Team, as delegated
National Salary Structure: Level 7

POSITION SUMMARY

To advance the purpose of InterVarsity, a Team Leader provides oversight for a small team of staff that is a sub-set of the Area staff team. Reporting to an Area Director, he/she is responsible for the campus work performed by members of this smaller team.

MAJOR RESPONSIBILITIES

Personal

- Be a maturing disciple of Jesus Christ: growing in love for God, God's Word, God's people of every ethnicity and culture, and God's purposes in the world.

Leadership

- Participate and be fully engaged in the area team to set vision and direction, to contribute to the accomplishment of the team's plans, and to provide area leadership in specific areas
- Lead a local team in:
 - Growing as a community and depending on God in prayer
 - Encouraging the team's participation in the area's vision and direction
 - Developing student leaders and recruiting for training programs and projects
 - Recruiting staff candidates strategically
- Engage regularly in ministry to students
- Engage positively with the supervision you receive from your staff director

Oversight (as delegated)

- Provide for the pastoral care and personal development of a local staff team
- Provide for the training and professional development of ministry interns, campus interns, and CSM's
- Lead local staff team meetings
- Oversee the campus work of the local staff team; oversee fund development, as delegated
- Provide regular feedback to staff re: ministry and work
- Provide, with Area Director approval, evaluation of local staff including annual performance reviews

Administration

- Provide, as delegated, administrative services and financial oversight that enables local staff to do their jobs
- Ensure adherence to area, regional and national policies, procedures, reporting requirements and financial guidelines

Fund Development and Public Relations

- Maintain, as delegated, sound financial status of the local staff team through oversight of budgeting, fund development and expense control
- Secure personal financial and prayer support and strategic funds for the local team, as needed
- Cultivate and maintain relationships with alumni
- Represent InterVarsity within the broader Christian community

QUALIFICATIONS

- Annually affirm InterVarsity's Statement of Faith
- Ongoing call to InterVarsity and its mission
- Bachelor's degree required
- Minimum three years Campus Staff ministry or equivalent work experience required
- Willing to receive ongoing training
- Ability to contribute to an open and supportive relationship with team members
- Ability to develop a team
- Strong interpersonal skills and demonstrated ability and commitment to work in a diverse team environment
- Effective oral and written communication skills
- Demonstrated problem-solving skills
- Ability to organize campus wide events
- Ability to maintain accurate records and files
- Ability to take charge of team and tasks and to work independently

Frame of Reference

InterVarsity Christian Fellowship/USA

All staff members subscribe annually to the Purpose Statement of InterVarsity:

In response to God's love, grace and truth:
The purpose of InterVarsity Christian Fellowship/USA is
to establish and advance at colleges and universities
witnessing communities of students and faculty
who follow Jesus as Savior and Lord:
growing in love for God,
God's Word,
God's people of every ethnicity and culture
and God's purposes in the world.

This purpose is admittedly more limited than the Great Commission. As a mission extension of the local church, we have adopted boundaries on our activities based on our call to serve a defined group of God's people. Within the context of InterVarsity's purpose, all of the relationships and tasks that staff members engage in as part of their work for InterVarsity have both eternal and temporal components.

Values:

InterVarsity is committed to developing men and women from diverse cultures, backgrounds, and generations, whom God calls to work with us for both shorter and longer periods of service, as we pursue the call of God in the university world.

Maturing Disciple of Jesus Christ:

Every InterVarsity staff member is to be a maturing disciple of the Lord Jesus Christ, growing in obedience to the Scriptures. The marks of a long-term love relationship with Christ in the fullness of His Spirit are described in Galatians 5:22: "The fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self control." In the workplace, this fruit is revealed in healthy working relationships which encourage all staff to accomplish their work and enhance their focus on the spiritual aspects of their work.

Team Work:

Each individual staff person is a vital member of Christ's body. This means that we will work with one another in ways that honor and encourage all to grow in Christ while accomplishing His work. Our community requires that each individual serve as a team member in a collegial and open environment based on values, relationships, and vision as well as structure and position.

InterVarsity staff, both employees and volunteers, commit to serve God and all InterVarsity colleagues, students, and partners, with sensitivity to both the eternal and temporal dimensions of our work. "Whatever your task, work heartily, as serving the Lord." (Colossians 3:23a)